**SOUTH LEWIS CENTRAL SCHOOL**

**REGULAR BOARD MEETING – THURSDAY, JUNE 22, 2017**

**SOUTH LEWIS BOARD ROOM**

BOARD Thomas Burmingham Scott Chrzanowski Richard Ventura

MEMBERS Paul Campbell Andrew Liendecker Barry Worczak

PRESENT: Jessica Carpenter Michael Lisk (6:35 pm)

ABSENT: Mary Martin

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

 Chad Luther, High School Principal

 Judith Duppert, Middle School Principal

 Martha Jones, Elementary Principal

 Christopher Villiere, Elementary Principal

 Catherine Littlefield, Director of Special Education

 C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

 Scott Carpenter, Director of Information Technology

 Kristy McGrath, Data and Curriculum Coordinator

 Christine Flansburg, Incoming Elementary Principal

 Dawn Ludovici, Incoming Board of Education Member

 Steve Virkler, Journal & Republican

Barry Worczak, Board President, called the Regular Meeting to order at 6:33 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

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| 206. | Mr. Ventura moved, Mr. Chrzanowski seconded, that the minutes of the May 9, 2017 Public Hearing and Regular Meeting, the May 23, 2017 Public Hearing and the May 30, 2017 Special Meeting be approved. Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

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| 207. | Mr. Ventura moved, Mrs. Carpenter seconded, that the following motions be approved as presented. Motion carried unanimously |  |
|  | 1. GENERAL FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of May bills as duly audited in the amount of $1,652,631.77 from the General Fund.1. SCHOOL LUNCH FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of May bills as duly audited in the amountof $81,491.88 from the School Lunch Fund.1. SPECIAL AID FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of May bills as duly audited in the amount of $78,847.33 from the Special Aid Fund.1. TRUST & AGENCY FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of May bills as duly audited in the amount of $1,251,753.52 from the Trust & Agency Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for May, 2017 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, May budgetary adjustments and transfers be made in the amount of $200,789.37. | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

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|  | Report on Adopted Budget, Propositions I, II, III and BOE Member Election Results | REPORT ON ANNUAL VOTE |
| 208. | Mr. Campbell moved, Mr. Ventura seconded, that the Board of Education of the South Lewis Central School District accept the 2017-2018 Budget Vote and Election results as follows:•Proposition #1 – Budget 2017-2018 School Year Ayes 257 – Noes 53•Proposition #2 – Purchase Three School Buses Ayes 259 – Noes 50•Proposition #3 – Increase Public Library Support Ayes 241 – Noes 67 •Five-Year Board of Education Seats Andrew Liendecker - 250 Dawn Ludovici - 224 Lynnette Parker – 89 Motion carried unanimously | ACCEPT BUDGET VOTE AND ELECTION RESULTS |
|  | •Discussion of Uniform Guidance on Internal Controls•Discussion of NYS DOT Bus Inspection Report – 98.2% passing rate•Discussion of NYS School Boards Convention, Oct. 12-14, 2017, Lake Placid, NY | COMMUNICA-TION AND DISCUSSION |
| 209. | Mr. Lisk moved, Mrs. Carpenter seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students: (See enclosed list) Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

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| 210. | Mr. Ventura moved, Mr. Liendecker seconded, that the Board of Education put forth a Public Referendum during the 2017-18 school year on:* Option B
	+ Renovate the MS/HS, Biomass and Bus Garage Facilities.
	+ Close Glenfield Elementary and Port Leyden Elementary.
	+ Build a new Elementary addition/wing on to the MS/HS.
	+ Purchase needed land for field additions at the MS/HS.

 Motion carried unanimously | CAPITAL PROJECT APPROVAL – OPTION B |

**NEW BUSINESS – CURRICULUM AND INSTRUCTION**

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| 211. | Mr. Campbell moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the revised South Lewis Code of Conduct be adopted by the Board of Education for the 2017-2018 school year. (See enclosed)  Motion carried unanimously | ADOPT REVISED SOUTH LEWIS CODE OF CONDUCT |
| 212. | Mr. Ventura moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the 2017-2018 Consolidated Grant Professional Development Plan be adopted by the Board of Education.  (See enclosed) Motion carried unanimously  | ADOPT 2017-2018 CONSOLIDATED GRANT PROFESSIONAL DEVELOPMENT PLAN |

**INFORMATION-REPORTS-PROPOSALS-BOARD OF EDUCATION**

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|  | A. NYSSBA Recognition Awards •Andrew Liendecker – Level 1 Board Achievement Award B. Report on Jeff-Lewis School Boards Annual Dinner/Meeting on May 18, 2017 – “Regents Forum” - Andrew Liendecker | INFORMATION AND REPORTS |
| 213. | Mr. Lisk moved, Mr. Liendecker seconded, that the South Lewis Board of Education support the nomination of William Miller for a two-year term as the Area 5 NYSSBA Director. Motion carried unanimously  | APPROVE NOMINATION OF WILLIAM MILLER AS AREA 5 NYSSBA DIRECTOR |

**NEW BUSINESS – PERSONNEL**

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| 214. | Mr. Lisk moved, Mr. Campbell seconded, that the Board of Education collectively approve the following Personnel motions. Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Christine Flansburg, Elementary Teacher, effective July 1, 2017. (Christine has resigned from this position as she was approved at the May 30, 2017 BOE meeting as the Glenfield Elementary Principal to replace Martha Jones, who is retiring.) | RESIGNATION - CERTIFIED/INSTRUCTIONAL – ELEMENTARY -CHRISTINE FLANSBURG |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Jennifer Grunert, English Language Arts Teacher, effective June 30, 2017. | RESIGNATION - CERTIFIED/INSTRUCTIONAL – ENGLISH LANGUAGEARTS – JENNIFER GRUNERT |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Roma Matott, School Library Media Specialist, effective June 30, 2017. | RESIGNATION - CERTIFIED/INSTRUCTIONAL – SCHOOL MEDIASPECIALIST – ROMA MATOTT |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Dorothy Hungerford, Food Service Helper, effective June 23, 2017. | RESIGNATION – NON-CERTIFIED/NON-INSTRUCTIONAL – FOOD SERVICEHELPER – DOROTHY HUNGERFORD |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Beranda Marks, having Initial Certification in Plant Science 7-12, be appointed to a long-term substitute position as an uncertified Home Economics teacher. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective September 1, 2017 through June 30, 2018, or sooner termination by the Board of Education at a salary of Step 3 (B + 30 + 2-U + M - $44,634). | APPOINTMENT – UNCERTIFIED/INSTRUCTIONAL – LONG-TERM SUBSTITUTE – HOME ECONOMICS – GENERAL – BERANDA MARKS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Rachael Humphrey, who is working toward Certification, be appointed to a long-term substitute position as an uncertified Agriculture teacher. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective July 1, 2017 through June 30, 2018, or sooner termination by the Board of Education, at a salary of Step 1 (B + 11 Mo. - $44,879 - prorated).Certification: UncertifiedDegree: BS – Agricultural EducationExperience: See enclosed application & resume (Rachael is filling the vacancy due to the retirement of Bruce Rohr.) | APPOINTMENT – UNCERTIFIED/INSTRUCTIONAL – LONG-TERM SUBSTITUTE – AGRICULTURE – RACHAEL HUMPHREY |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a maternity leave of absence for Danielle Abrial, Elementary AIS Teacher, from approximately September 1, 2017 to approximately November 1, 2017.  | MATERNITY LEAVE OF ABSENCE – CERTIFIED/INSTRUCTIONAL - ELEMENTARY – DANIELLE ABRIAL |
|  | 1. NYSASBO 2017 Education Summit & Expo – June 4-7, 2017, Lake Placid, NY – Barry Yette2. NYAAE Conference – June 20-23, 2017, Oswegatchie Education Center, Croghan, NY – Rachael Humphrey | CONFERENCE APPROVALS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Theresa Tabolt be appointed as a one-to-one aide for the 2017 South Lewis Summer School Program at a contractual rate of pay. | APPOINTMENT – AIDE – SUMMER SCHOOL |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as substitute teachers/aides for the 2017 South Lewis Summer School Program at a contractual rate of pay:  Substitute Teachers Substitute AidesDanielle Abrial Becky Garner Tanya Roy Carolyn BrownLaura Bradish Megan Hoch Linda Casler Nancy AbelMegan Dolan Marcy McGuire Ben Hoch Becky Garner | APPOINTMENT – SUBSTITUTE TEACHERS AND AIDES – SUMMER SCHOOL |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2016-2017 school year: (See enclosed list) | APPROVAL – SUBSTITUTE LIST |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve payment for Summer Curriculum work and/or professional development during the Summer of 2017 for any new teachers/staff hired for the 2017-2018 school year. | APPROVE SUMMER CURRICULUM AND PROFESSIONAL DEVELOPMENTFOR NEW TEACHERS/STAFF |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following teachers as Academic Intervention Services and Extended Day Grant Instructors for the 2017-2018 school year:Danielle Abrial Heather Brown Anne Huntress Tanya Roy Mike Absolom Jana Brown Curtis Kilburn Ashley Schneider Stacy Battles Dana Cook Lanette Liddiard Dan ShannonLori Bernard Vicki Covey Marcy McGuire Brock SmyklaLaura Bradish Megan Dolan Mike Niles Shelly Still Tiffany Bradish Christine Finley Kim O’Dell Tina Sullivan Kim Bradway Ryan Fitzgerald Andrew Reid Brook VanBrocklinJody Branch Mary Gerhardt Moira Remington-Smith  Laurie Winslow | APPROVAL OF 2017-18 ACADEMIC INTERVENTION SERVICES AND EXTENDED DAY GRANT AIS INSTRUCTORS  |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as Elementary Morning Program Supervisors for the 2017-2018 school year at a rate of $13.00/day:  Danielle Abrial Heather Brown Kerin MarkhamJack Bernard Megan Dolan Tina SullivanLaura Bradish Jessica Kingston Carvel  | APPOINTMENT – ELEMENTARY MORNING PROGRAM SUPERVISORS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the designated extra-duty assignments for the 2017-2018 school year in accordance with the current teachers’ contract:Senior Class Advisors - Jana Brown & Chad BrownJunior Class Advisor - Ashley SchneiderSophomore Class Advisor - Dan ShannonFreshmen Class Advisor - Zachary MakuchHS Student Council - Kacee DellesYearbook - JoEllen KingNational Honor Society - Marcy McGuireF.C.C.L.A. - Beranda Marks Freelancers - Megan HochFFA - Rachael HumphreyGirls’ Athletic Association - Jana BrownPhysical Conditioning & Weight Training - Jack BernardVarsity Club - Mike AbsolomOdyssey of the Mind Coordinator - Tanya RoySAVE Advisor - Dan ShannonSpanish Club - John Bunker Stage Production (Director) - Cassie GronowskiStage Production (Asst. Director) - Ashley SchneiderStage Production (Program Design & Layout) - Ashley SchneiderStage Production (Stage Construction) -Stage Production (Lighting) -Stage Production (Sound) - Stage Production (Ticket Sales) -Auditorium Coordinator - Cassie GronowskiAccompanist - Dan ShannonRecreational Ski - Ed CollinsSelect Choir Director - Cassie GronowskiHS Department Chair, Math - Jana BrownHS Department Chair, Social Studies - Ed Collins HS Department Chair, Science - Anne HuntressHS Department Chair, English - Marcy McGuireHS Department Chair, Related Arts - John BunkerMS Student Council - Kim BradwayMS Jr. Falcon Club - Andrew Reid, Jennifer Groff, Lisa Gerber & Ryan FitzgeraldMS National Jr. Honor Society - Dana Cook & Lydia DoolittleMS Yearbook - Lanette LiddiardMS Math Club - Lanette Liddiard Robotics Competiton Club Coord./Advisors - Kris Alsup,  Reid Covey,  Tina Sullivan,  Kim Arthur,  Laurie Yager MS/HS Computer Asst./AV Coord. - Kris Alsup Fifth Grade Trip Co-Coordinators - Kim Bradway &  Ryan FitzgeraldEighth Grade Trip Co-Coordinators - Kim Bradway &  Ryan FitzgeraldMS Stage Production, Director - Ryan FitzgeraldMS Stage Production, Asst. Director - Tanya RoyMS Stage Production, Stage Construction - Tanya RoyMS Stage Production, Program Design - MS Stage Production, Lighting - MS Stage Production, Sound -MS Stage Production, Ticket Sales - Team Leader (Grade 5) - Paul PlatzTeam Leader (Grade 6) - Lisa GerberTeam Leader (Grade 7) - Lanette LiddiardTeam Leader (Grade 8) - Curtis KilburnTeam Leader (Related Arts) - Megan HochStudent Council (Glenfield) - Melinda PaulsenStudent Council (P. Leyden) - Jody CompoFOSPA (Glenfield) - Heather BrownFOSPA (Port Leyden) - Stacy Battles Computer Asst./AV Coord. – Glenfield - Tamara ZehrComputer Asst./AV Coord. – P. Leyden - Robin MaurerLiteracy Coach - Tanya Roy & Danielle Abrial | APPOINTMENT – EXTRA-CURRICULAR POSITIONSAPPOINTMENT – EXTRA-CURRICULAR POSITIONS (CONTINUED) |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education create a Bus Driver position, effective July 1, 2017.   (This position is being created due to the addition of a needed bus run to the NYS School for the Deaf.) | CREATE POSITION NON-CERTIFIED/NON-INSTRUCTIONAL – BUS DRIVER |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Lisa Monks, who is working toward Certification, be appointed to a long-term substitute position as an uncertified Library Media Specialist teacher. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective August 31, 2017 through June 30, 2018, or sooner termination by the Board of Education, at a salary of Step 1-B ($40,799 - prorated).Certification: UncertifiedDegree: BA – Interpersonal CommunicationsExperience: See enclosed application & resume (Lisa is filling the vacancy due to the resignation of Roma Matott.) | APPOINTMENT – UNCERTIFIED/INSTRUCTIONAL – LONG-TERM SUBSTITUTE – LIBRARY MEDIA SPECIALIST – LISA MONKS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Amanda Alger, having Professional Certification in English Language Arts 7-12, be granted a probationary appointment in the English tenure area. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective August 31, 2017through August 30, 2021 at a salary of Step 10 (B + 60 + 4-U + M(2) - $54,107). Certification: Professional – English Language Arts 7-12Degree: PhD –Teaching & Curriculum  MS – Reading Education K-12; BA - English Experience: See enclosed application & resume (Amanda is filling the vacancy due to the resignation of Jennifer Grunert.) | PROBATIONARY APPOINTMENT – CERTIFIED/INSTRUCTIONAL – ENGLISH LANGUAGE ARTS 7-12 – AMANDA ALGER |

**NEW BUSINESS – OTHER**

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| 215. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the purchase of three school buses for use by the district with an estimated total cost of $311,340 appropriating said amount therefore, and further authorize the issuance of $311,340 in serial bonds to finance said appropriation.Motion carried unanimously with the following roll call vote:Barry Worczak, President YesAndrew Liendecker, Vice Pres. YesThomas Burmingham YesPaul Campbell YesJessica Carpenter YesScott Chrzanowski Yes Michael Lisk YesMary Martin AbsentRichard Ventura Yes  | AUTHORIZATION FOR FINANCING FOR PURCHASE OF SCHOOL BUSES |
| 216. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve trading in the following buses:Bus # Make Miles Trade-in Amount155 2010 Freightliner/Thomas 73,278 $5,800156 2010 Freightliner/Thomas 131,741 $13,500157 2010 Freightliner/Thomas 143,616 $13,500 Motion carried unanimously | APPROVE THREE BUS TRADE-INS |
| 217. | Mr. Burmingham moved, Mr. Liendecker seconded, that the Superintendent of Schools be authorized to enter into an agreement with the Lewis County General Hospital to provide school district Physician Services for the 2017-2018 school year for a fee of $21,000. (See enclosed Agreement)  Motion carried unanimously | APPROVAL – SCHOOL DISTRICT PHYSICIAN SERVICES AGREEMENT |
| 218. | Mrs. Carpenter moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Glenfield and Port Leyden After-School Program Partnership Agreement between the South Lewis Central School District and Hand In Hand Early Childhood Center for the 2017-2018 school year. (See enclosed Agreement)  Motion carried unanimously | APPROVAL OF 2017-18 GLENFIELD AND PORT LEYDEN AFTER-SCHOOLPROGRAM PARTNERSHIP AGREEMENT WITH HAND IN HAND EARLYCHILDHOOD CENTER |

**NEW BUSINESS – BOARD MEMBERS**

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|  | Recognition of Board Member Service of Mary E. Martin – 10 years (2007-2017) | BOARD MEMBER SERVICE RECOGNITION |

**EXECUTIVE SESSION**

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| 219. | Mr. Liendecker moved, Mr. Ventura seconded, that the Board enter Executive Session at 7:08 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.* + Superintendent’s Evaluation

  Motion carried unanimously | ENTER EXECUTIVE SESSION |
| 220. | Mr. Campbell moved, Mr. Liendecker seconded, that the Board exit Executive Session at 7:23 p.m. and reconvene the Regular Meeting. Motion carried unanimously | EXIT EXECUTIVE SESSION |

**ADJOURN**

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| 221. | Mr. Burmingham moved, Mrs. Carpenter seconded, that the meeting be adjourned at 7:23 p.m.  Motion carried unanimously | ADJOURN |

 Respectfully submitted,

 Barry J. Yette

 Barry J. Yette

 Clerk of the Board of Education

Date of Approval: July 11, 2017