**SOUTH LEWIS CENTRAL SCHOOL**

**REGULAR BOARD MEETING – THURSDAY, JUNE 22, 2017**

**SOUTH LEWIS BOARD ROOM**

BOARD Thomas Burmingham Scott Chrzanowski Richard Ventura

MEMBERS Paul Campbell Andrew Liendecker Barry Worczak

PRESENT: Jessica Carpenter Michael Lisk (6:35 pm)

ABSENT: Mary Martin

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

Chad Luther, High School Principal

Judith Duppert, Middle School Principal

Martha Jones, Elementary Principal

Christopher Villiere, Elementary Principal

Catherine Littlefield, Director of Special Education

C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

Scott Carpenter, Director of Information Technology

Kristy McGrath, Data and Curriculum Coordinator

Christine Flansburg, Incoming Elementary Principal

Dawn Ludovici, Incoming Board of Education Member

Steve Virkler, Journal & Republican

Barry Worczak, Board President, called the Regular Meeting to order at 6:33 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

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| 206. | Mr. Ventura moved, Mr. Chrzanowski seconded, that the minutes of the May 9, 2017 Public Hearing and Regular Meeting, the May 23, 2017 Public Hearing and the May 30, 2017 Special Meeting be approved.  Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

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| 207. | Mr. Ventura moved, Mrs. Carpenter seconded, that the following motions be approved as presented.  Motion carried unanimously |  |
|  | 1. GENERAL FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of May bills as duly audited in the amount of $1,652,631.77 from the General Fund.   1. SCHOOL LUNCH FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of May bills as duly audited in the amountof $81,491.88 from the School Lunch Fund.   1. SPECIAL AID FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of May bills as duly audited in the amount of $78,847.33 from the Special Aid Fund.   1. TRUST & AGENCY FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of May bills as duly audited in the amount of $1,251,753.52 from the Trust & Agency Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for May, 2017 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, May budgetary adjustments and transfers be made in the amount of $200,789.37. | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

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|  | Report on Adopted Budget, Propositions I, II, III and BOE Member Election Results | REPORT ON ANNUAL VOTE |
| 208. | Mr. Campbell moved, Mr. Ventura seconded, that the Board of Education of the South Lewis Central School District accept the 2017-2018 Budget Vote and Election results as follows:  •Proposition #1 – Budget 2017-2018 School Year  Ayes 257 – Noes 53  •Proposition #2 – Purchase Three School Buses  Ayes 259 – Noes 50  •Proposition #3 – Increase Public Library Support  Ayes 241 – Noes 67  •Five-Year Board of Education Seats  Andrew Liendecker - 250  Dawn Ludovici - 224  Lynnette Parker – 89  Motion carried unanimously | ACCEPT BUDGET VOTE AND ELECTION RESULTS |
|  | •Discussion of Uniform Guidance on Internal Controls  •Discussion of NYS DOT Bus Inspection Report – 98.2% passing rate  •Discussion of NYS School Boards Convention, Oct. 12-14, 2017, Lake Placid, NY | COMMUNICA-TION AND DISCUSSION |
| 209. | Mr. Lisk moved, Mrs. Carpenter seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students:  (See enclosed list)  Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

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| 210. | Mr. Ventura moved, Mr. Liendecker seconded, that the Board of Education put forth a Public Referendum during the 2017-18 school year on:   * Option B   + Renovate the MS/HS, Biomass and Bus Garage Facilities.   + Close Glenfield Elementary and Port Leyden Elementary.   + Build a new Elementary addition/wing on to the MS/HS.   + Purchase needed land for field additions at the MS/HS.   Motion carried unanimously | CAPITAL PROJECT APPROVAL – OPTION B |

**NEW BUSINESS – CURRICULUM AND INSTRUCTION**

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| 211. | Mr. Campbell moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the revised South Lewis Code of Conduct be adopted by the Board of Education for the 2017-2018 school year.  (See enclosed)  Motion carried unanimously | ADOPT REVISED SOUTH LEWIS CODE OF CONDUCT |
| 212. | Mr. Ventura moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the 2017-2018 Consolidated Grant Professional Development Plan be adopted by the Board of Education.    (See enclosed)  Motion carried unanimously | ADOPT 2017-2018 CONSOLIDATED GRANT PROFESSIONAL DEVELOPMENT PLAN |

**INFORMATION-REPORTS-PROPOSALS-BOARD OF EDUCATION**

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|  | A. NYSSBA Recognition Awards  •Andrew Liendecker – Level 1 Board Achievement Award  B. Report on Jeff-Lewis School Boards Annual Dinner/Meeting on May 18, 2017 – “Regents Forum” - Andrew Liendecker | INFORMATION AND REPORTS |
| 213. | Mr. Lisk moved, Mr. Liendecker seconded, that the South Lewis Board of Education support the nomination of William Miller for a two-year term as the Area 5 NYSSBA Director.  Motion carried unanimously | APPROVE NOMINATION OF WILLIAM MILLER AS AREA 5 NYSSBA DIRECTOR |

**NEW BUSINESS – PERSONNEL**

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| 214. | Mr. Lisk moved, Mr. Campbell seconded, that the Board of Education collectively approve the following Personnel motions.  Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Christine Flansburg, Elementary Teacher, effective July 1, 2017.  (Christine has resigned from this position as she was approved at the May 30, 2017 BOE meeting as the Glenfield Elementary Principal to replace Martha Jones, who is retiring.) | RESIGNATION - CERTIFIED/  INSTRUCTIONAL – ELEMENTARY -  CHRISTINE FLANSBURG |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Jennifer Grunert, English Language Arts Teacher, effective June 30, 2017. | RESIGNATION - CERTIFIED/  INSTRUCTIONAL – ENGLISH LANGUAGE  ARTS – JENNIFER GRUNERT |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Roma Matott, School Library Media Specialist, effective June 30, 2017. | RESIGNATION - CERTIFIED/  INSTRUCTIONAL – SCHOOL MEDIA  SPECIALIST – ROMA MATOTT |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Dorothy Hungerford, Food Service Helper, effective June 23, 2017. | RESIGNATION – NON-CERTIFIED/NON-INSTRUCTIONAL – FOOD SERVICE  HELPER – DOROTHY HUNGERFORD |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Beranda Marks, having Initial Certification in Plant Science 7-12, be appointed to a long-term substitute position as an uncertified Home Economics teacher. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective September 1, 2017 through June 30, 2018, or sooner termination by the Board of Education at a salary of Step 3 (B + 30 + 2-U + M - $44,634). | APPOINTMENT – UNCERTIFIED/  INSTRUCTIONAL – LONG-TERM SUBSTITUTE – HOME ECONOMICS – GENERAL – BERANDA MARKS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Rachael Humphrey, who is working toward Certification, be appointed to a long-term substitute position as an uncertified Agriculture teacher. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective July 1, 2017 through June 30, 2018, or sooner termination by the Board of Education, at a salary of Step 1 (B + 11 Mo. - $44,879 - prorated).  Certification: Uncertified  Degree: BS – Agricultural Education  Experience: See enclosed application & resume  (Rachael is filling the vacancy due to the retirement of Bruce Rohr.) | APPOINTMENT – UNCERTIFIED/  INSTRUCTIONAL – LONG-TERM SUBSTITUTE – AGRICULTURE – RACHAEL HUMPHREY |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a maternity leave of absence for Danielle Abrial, Elementary AIS Teacher, from approximately September 1, 2017 to approximately November 1, 2017. | MATERNITY LEAVE OF ABSENCE – CERTIFIED/  INSTRUCTIONAL - ELEMENTARY – DANIELLE ABRIAL |
|  | 1. NYSASBO 2017 Education Summit & Expo – June 4-7, 2017, Lake Placid, NY – Barry Yette  2. NYAAE Conference – June 20-23, 2017, Oswegatchie Education Center, Croghan, NY – Rachael Humphrey | CONFERENCE APPROVALS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Theresa Tabolt be appointed as a one-to-one aide for the 2017 South Lewis Summer School Program at a contractual rate of pay. | APPOINTMENT – AIDE – SUMMER SCHOOL |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as substitute teachers/aides for the 2017 South Lewis Summer School Program at a contractual rate of pay:  Substitute Teachers Substitute Aides  Danielle Abrial Becky Garner Tanya Roy Carolyn Brown  Laura Bradish Megan Hoch Linda Casler Nancy Abel  Megan Dolan Marcy McGuire Ben Hoch Becky Garner | APPOINTMENT – SUBSTITUTE TEACHERS AND AIDES – SUMMER SCHOOL |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2016-2017 school year:  (See enclosed list) | APPROVAL – SUBSTITUTE LIST |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve payment for Summer Curriculum work and/or professional development during the Summer of 2017 for any new teachers/staff hired for the 2017-2018 school year. | APPROVE SUMMER CURRICULUM AND PROFESSIONAL DEVELOPMENT  FOR NEW TEACHERS/STAFF |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following teachers as Academic Intervention Services and Extended Day Grant Instructors for the 2017-2018 school year:  Danielle Abrial Heather Brown Anne Huntress Tanya Roy  Mike Absolom Jana Brown Curtis Kilburn Ashley Schneider  Stacy Battles Dana Cook Lanette Liddiard Dan Shannon  Lori Bernard Vicki Covey Marcy McGuire Brock Smykla  Laura Bradish Megan Dolan Mike Niles Shelly Still  Tiffany Bradish Christine Finley Kim O’Dell Tina Sullivan  Kim Bradway Ryan Fitzgerald Andrew Reid Brook VanBrocklin  Jody Branch Mary Gerhardt Moira Remington-Smith  Laurie Winslow | APPROVAL OF 2017-18 ACADEMIC INTERVENTION SERVICES AND EXTENDED DAY GRANT AIS INSTRUCTORS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as Elementary Morning Program Supervisors for the 2017-2018 school year at a rate of $13.00/day:    Danielle Abrial Heather Brown Kerin Markham  Jack Bernard Megan Dolan Tina Sullivan  Laura Bradish Jessica Kingston Carvel | APPOINTMENT – ELEMENTARY MORNING PROGRAM SUPERVISORS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the designated extra-duty assignments for the 2017-2018 school year in accordance with the current teachers’ contract:  Senior Class Advisors - Jana Brown & Chad Brown  Junior Class Advisor - Ashley Schneider  Sophomore Class Advisor - Dan Shannon  Freshmen Class Advisor - Zachary Makuch  HS Student Council - Kacee Delles  Yearbook - JoEllen King  National Honor Society - Marcy McGuire  F.C.C.L.A. - Beranda Marks  Freelancers - Megan Hoch  FFA - Rachael Humphrey  Girls’ Athletic Association - Jana Brown  Physical Conditioning &  Weight Training - Jack Bernard  Varsity Club - Mike Absolom  Odyssey of the Mind Coordinator - Tanya Roy  SAVE Advisor - Dan Shannon  Spanish Club - John Bunker  Stage Production (Director) - Cassie Gronowski  Stage Production (Asst. Director) - Ashley Schneider  Stage Production (Program Design & Layout) - Ashley Schneider  Stage Production (Stage Construction) -  Stage Production (Lighting) -  Stage Production (Sound) -  Stage Production (Ticket Sales) -  Auditorium Coordinator - Cassie Gronowski  Accompanist - Dan Shannon  Recreational Ski - Ed Collins  Select Choir Director - Cassie Gronowski  HS Department Chair, Math - Jana Brown  HS Department Chair, Social Studies - Ed Collins  HS Department Chair, Science - Anne Huntress  HS Department Chair, English - Marcy McGuire  HS Department Chair, Related Arts - John Bunker  MS Student Council - Kim Bradway  MS Jr. Falcon Club - Andrew Reid, Jennifer Groff,  Lisa Gerber & Ryan Fitzgerald  MS National Jr. Honor Society - Dana Cook & Lydia Doolittle  MS Yearbook - Lanette Liddiard  MS Math Club - Lanette Liddiard  Robotics Competiton Club Coord./Advisors - Kris Alsup,  Reid Covey,  Tina Sullivan,  Kim Arthur,  Laurie Yager  MS/HS Computer Asst./AV Coord. - Kris Alsup  Fifth Grade Trip Co-Coordinators - Kim Bradway &  Ryan Fitzgerald  Eighth Grade Trip Co-Coordinators - Kim Bradway &  Ryan Fitzgerald  MS Stage Production, Director - Ryan Fitzgerald  MS Stage Production, Asst. Director - Tanya Roy  MS Stage Production, Stage Construction - Tanya Roy  MS Stage Production, Program Design -  MS Stage Production, Lighting -  MS Stage Production, Sound -  MS Stage Production, Ticket Sales -  Team Leader (Grade 5) - Paul Platz  Team Leader (Grade 6) - Lisa Gerber  Team Leader (Grade 7) - Lanette Liddiard  Team Leader (Grade 8) - Curtis Kilburn  Team Leader (Related Arts) - Megan Hoch  Student Council (Glenfield) - Melinda Paulsen  Student Council (P. Leyden) - Jody Compo  FOSPA (Glenfield) - Heather Brown  FOSPA (Port Leyden) - Stacy Battles Computer Asst./AV Coord. – Glenfield - Tamara Zehr  Computer Asst./AV Coord. – P. Leyden - Robin Maurer  Literacy Coach - Tanya Roy & Danielle Abrial | APPOINTMENT – EXTRA-CURRICULAR POSITIONS  APPOINTMENT – EXTRA-CURRICULAR POSITIONS (CONTINUED) |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education create a Bus Driver position, effective July 1, 2017.    (This position is being created due to the addition of a needed bus run to the NYS School for the Deaf.) | CREATE POSITION NON-CERTIFIED/  NON-INSTRUCTIONAL – BUS DRIVER |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Lisa Monks, who is working toward Certification, be appointed to a long-term substitute position as an uncertified Library Media Specialist teacher. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective August 31, 2017 through June 30, 2018, or sooner termination by the Board of Education, at a salary of Step 1-B ($40,799 - prorated).  Certification: Uncertified  Degree: BA – Interpersonal Communications  Experience: See enclosed application & resume  (Lisa is filling the vacancy due to the resignation of Roma Matott.) | APPOINTMENT – UNCERTIFIED/  INSTRUCTIONAL – LONG-TERM  SUBSTITUTE – LIBRARY MEDIA SPECIALIST – LISA MONKS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Amanda Alger, having Professional Certification in English Language Arts 7-12, be granted a probationary appointment in the English tenure area. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective August 31, 2017  through August 30, 2021 at a salary of Step 10 (B + 60 + 4-U + M(2) - $54,107).  Certification: Professional – English Language Arts 7-12  Degree: PhD –Teaching & Curriculum  MS – Reading Education K-12; BA - English  Experience: See enclosed application & resume  (Amanda is filling the vacancy due to the resignation of Jennifer Grunert.) | PROBATIONARY APPOINTMENT – CERTIFIED/  INSTRUCTIONAL – ENGLISH LANGUAGE ARTS 7-12 – AMANDA ALGER |

**NEW BUSINESS – OTHER**

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| 215. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the purchase of three school buses for use by the district with an estimated total cost of $311,340 appropriating said amount therefore, and further authorize the issuance of $311,340 in serial bonds to finance said appropriation.  Motion carried unanimously with the following roll call vote:  Barry Worczak, President Yes  Andrew Liendecker, Vice Pres. Yes  Thomas Burmingham Yes  Paul Campbell Yes  Jessica Carpenter Yes  Scott Chrzanowski Yes  Michael Lisk Yes  Mary Martin Absent  Richard Ventura Yes | AUTHORIZATION FOR FINANCING FOR PURCHASE OF SCHOOL BUSES |
| 216. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve trading in the following buses:  Bus # Make Miles Trade-in Amount  155 2010 Freightliner/Thomas 73,278 $5,800  156 2010 Freightliner/Thomas 131,741 $13,500  157 2010 Freightliner/Thomas 143,616 $13,500  Motion carried unanimously | APPROVE THREE BUS TRADE-INS |
| 217. | Mr. Burmingham moved, Mr. Liendecker seconded, that the Superintendent  of Schools be authorized to enter into an agreement with the Lewis County General Hospital to provide school district Physician Services for the 2017-2018 school year for a fee of $21,000.  (See enclosed Agreement)  Motion carried unanimously | APPROVAL – SCHOOL DISTRICT PHYSICIAN SERVICES AGREEMENT |
| 218. | Mrs. Carpenter moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Glenfield and Port Leyden After-School Program Partnership Agreement between the South Lewis Central School District and Hand In Hand Early Childhood Center for the 2017-2018 school year.    (See enclosed Agreement)  Motion carried unanimously | APPROVAL OF 2017-18 GLENFIELD AND PORT LEYDEN AFTER-SCHOOL  PROGRAM PARTNERSHIP AGREEMENT WITH HAND IN HAND EARLY  CHILDHOOD CENTER |

**NEW BUSINESS – BOARD MEMBERS**

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|  | Recognition of Board Member Service of Mary E. Martin – 10 years  (2007-2017) | BOARD MEMBER SERVICE RECOGNITION |

**EXECUTIVE SESSION**

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| 219. | Mr. Liendecker moved, Mr. Ventura seconded, that the Board enter Executive Session at 7:08 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.   * + Superintendent’s Evaluation     Motion carried unanimously | ENTER EXECUTIVE SESSION |
| 220. | Mr. Campbell moved, Mr. Liendecker seconded, that the Board exit Executive Session at 7:23 p.m. and reconvene the Regular Meeting.  Motion carried unanimously | EXIT EXECUTIVE SESSION |

**ADJOURN**

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| 221. | Mr. Burmingham moved, Mrs. Carpenter seconded, that the meeting be adjourned at 7:23 p.m.    Motion carried unanimously | ADJOURN |

Respectfully submitted,

Barry J. Yette

Barry J. Yette

Clerk of the Board of Education

Date of Approval: July 11, 2017